

Missing Student Notification Form

National legislation mandates that all residential college students be presented the option of identifying an individual to be contacted within 24 hours in the case that student is determined to be missing. This legislation also stipulates that the appropriate law enforcement agency will be contacted within 24 hours a student is determined missing. If you are going to be gone overnight, please make sure someone knows where you are (i.e. roommate, friend, parent, RA, and etc.).

Students are responsible for the accuracy of the contact information and for updating information by filing a new confidential information form.

Please fill out the name of that contact person you wish to be contacted in case you are determined to be missing. Thank you!

Your Name: _____

Emergency Contact Name: _____

Relationship: _____ Their Daytime Phone: _____

Their Evening Phone : _____ Their Cell Phone: _____

Your cell phone number (we will try this first) _____

Your work number _____

Your birthdate _____

If you are under 18 years old, we are legally required to contact parent/guardian if you are determined to be missing. We will also contact any additional emergency contact that you list.

If you are 18 or over, we will also contact parents if other emergency contact information doesn't yield information as to your whereabouts, unless there are extenuating circumstances.

Please contact a member of our Residence Life Professional Staff if there is anything about your personal situation that we need to understand, as it impacts this policy.